

**MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF PUBLIC WORKS AND SAFETY OF THE CITY OF JASPER  
NOVEMBER 8, 2005**

The Board of Public Works and Safety of the City of Jasper, Indiana, met in regular session on Tuesday, November 8, 2005 in the Council Chambers of City Hall located at 610 Main Street.

**CALL TO ORDER**

Mayor William J. Schmitt who presided called the meeting to order at 8:00 a.m.

**ROLL CALL**

Mayor William J. Schmitt	present
Board member Victor J. Knies	present
Board member Thomas R. Schmidt	present

Also present were Police Chief Richard Gunselman, City Engineer Chad Hurm, Street Commissioner Raymond Eckerle, Building Commissioner David Seger, Personnel/Safety Director Charles Schneider, Fire Chief Kenneth Hochgesang, City Attorney Sandra Hemmerlein and Clerk-Treasurer Juanita Boehm.

Clerk-Treasurer Juanita Boehm announced that a majority of the board members must be present for a quorum. All three of the board members were present; therefore, there was a quorum for the meeting.

**PLEDGE OF ALLEGIANCE**

Mayor Schmitt invited all present to join him in the Pledge of Allegiance.

**APPROVAL OF THE MINUTES**

The board members examined the minutes of the regular meeting held on October 25, 2005. A **motion** was made by Victor Knies and seconded by Thomas Schmidt to approve the minutes as presented. Motion carried 3-0.

**SANTA CLAUS IS COMING TO TOWN PARADE**

Nancy Eckerle, Director of Jasper Chamber of Commerce and representative of Greater Downtown Jasper Business Association, requested use of the 6<sup>th</sup> Street fire station, a fire truck, and city streets for the annual "Santa Claus is Coming to Town" Parade. She stated that the event would be held on Wednesday, November 23, 2005 from 5:45 p.m. until 8 p.m. Ms. Eckerle presented a copy of the proposed press release and explained that children are invited to meet with Santa at the fire station from 5:45 p.m. until 6:15 p.m. and then join Santa's Parade to the downtown Square. Ms Eckerle stated that the parade route is the same as in previous years.

During discussion, Mayor Schmitt stated that he would be unavailable to participate in the event because of the City Council meeting that same evening.

A **motion** was made by Thomas Schmidt and seconded by Victor Knies to approve the request of the Greater Downtown Jasper Business Association to use the fire station, fire truck, and city streets on Wednesday, November 23, 2005 for the annual "Santa Claus is Coming to Town" Parade. Motion passed 3-0.

## **O'TANNENBAUM DAYS**

Nancy Eckerle, Director of Jasper Chamber of Commerce and representative of Greater Downtown Jasper Business Association, requested permission to hold O'Tannenbaum Days in Jasper on December 2, 3 and 4, 2005. Ms. Eckerle presented a map and diagram for two proposed carriage ride routes for Friday from 5 p.m. to 8 p.m. and on Saturday from noon until 4 p.m. She explained that Carriage Route One would begin at City Hall, head east to 6<sup>th</sup> and Jackson Streets then south to 4<sup>th</sup> Street and then continue north on Main Street and back to City Hall and Carriage Route Two would begin at City Hall and then head north on Main Street until 12<sup>th</sup> Street, where it would turn east and then head down Jackson Street until it reaches 6<sup>th</sup> Street, where it will end up again at City Hall.

There followed some discussion. For safety reasons, Mayor Schmitt requested that the street department place some advance warning signs near 12<sup>th</sup> and Jackson Streets as was done last year.

Ms. Eckerle also requested use of the sidewalk in front of City Hall in the event a group would like to set up a food and drink stand as a fund raiser.

A **motion** was made by Victor Knies and seconded by Thomas Schmidt to approve the request of the Greater Downtown Jasper Business Association and Jasper Chamber of Commerce to use city streets, as presented above, for carriage rides during O'Tannenbaum Days on Friday, December 2 from 5:00 p.m. to 8:00 p.m. and Saturday, December 3 from noon to 4:00 p.m. on condition safety precautions are used at 12<sup>th</sup> and Jackson Streets during carriage rides, and approve the use of the sidewalk in front of City Hall for a food stand, if needed. Motion passed 3-0.

Ms. Eckerle also gave information on many of the other activities that would be part of O'Tannenbaum Days.

## **BRONX DELI**

Brad Schnarr, representing Gene Hostetter, owner of Bronx Deli, presented a map of the proposed store's new location at SR 164 and Brucke Strasse. He explained that the company plans to add on to the existing building and install a drive-through window. He said the two existing driveways on SR 164 will be closed and plans call for a new entrance on SR 164 and another entrance at Cemetery Drive. He said the entrance on SR 164 would be 8' 5", which is wide enough for a car, but in all likelihood cars would actually use about 10' to get around the corner. He requested permission to encroach approximately 1½ feet on the city's right-of-way at that entrance. Mayor Schmitt asked what the exterior of the building would look like because he thought it important that it blend in with the proposed Eckert Mill Welcome Center, which will be built on the next lot. Mr. Schnarr was not sure of exact plans, but said the exterior would be brick and would be attractive.

City Attorney Sandra Hemmerlein advised on an indemnification agreement and will research such agreements. Street Commissioner Raymond Eckerle stated that the city uses the right-of-way for dumping snow during snow removal.

A **motion** was made by Victor Knies and seconded by Thomas Schmidt to approve the request to encroach on city right-of-way at their property on SR 164 and

Brucke Strasse subject to an agreement that satisfies the City's legal department. Motion passed 3-0.

### **PLOW AND SPREADER**

City Attorney Hemmerlein opened and publicly read two sealed quotes for a snow plow and spreader for the street department. Street Commissioner Raymond Eckerle stated that only two suppliers were able to supply these items. The quotes were as follows:

	<u><b>Tri-State Utility</b></u>	<u><b>Central Warehouse</b></u>
Meyer Plow & Accessories	\$3,694.20	\$3,724.45
Flink Spreader & Accessories	\$4,810.30	\$4,976.45
Shipping & handling	<u>N/C</u>	<u>\$ 267.14</u>
Total Bid	\$8,504.50	\$8,968.04

Street Commissioner Eckerle asked that the quotes be taken under advisement to give the Project Technician time to review the quotes and to report back with a recommendation before the end of the meeting.

A **motion** was made by Victor Knies and seconded by Thomas Schmidt to take the quotes under advisement to give the street department time to review the quotes and to report back before the end of the meeting. Motion carried 3-0.

### **2400 GALLON SPRAY SYSTEM**

Street Commissioner Raymond Eckerle presented plans to convert the old sewer truck into an all-round water tanker and de-icing truck. He said this was a one-of-a-kind item and that the conversion would be done in-house. He said he found a company that sells the supplies that are needed. Eckerle presented a quote from Dultmeier Sales LLC for a 2400 Gallon Poly Storage Tank and pumping equipment. The total came to \$10,320.00 plus approximately \$1,500.00 for shipping.

A **motion** was made by Victor Knies and seconded by Mayor Schmitt to authorize the street department to move forward with the project of providing a 2,400 Gallon Spray System from Dultmeier Sales LLC for \$10,320.00 plus shipping. Motion passed 3-0.

Mayor Schmitt noted that there was only one quote because this item is kind of a hybrid and there were no other providers.

### **REPORTS**

**Leaf Pickup.** - Street Commissioner Raymond Eckerle reminded residents of the leaf pickup policy. He stated that the leaf pickup schedule would be the same as the trash route schedule. He said some people are calling and wanting leaves to be picked up on demand.

**Warrick County Tornado.** - Street Commissioner Raymond Eckerle reported that crews had been sent to help with the clean up after Sunday's tornado.

### **SWEEPING SERVICES CONTRACT**

City Attorney Sandra Hemmerlein presented a new Sweeping Contract between Indiana Department of Transportation (INDOT) and the City of Jasper for sweeping State owned roads within the city. She explained that the previous contract

was approved in June. She also stated that the new agreement is for the streets to be swept four times a year instead of twelve times. The contract would pay the City \$300 per curb miles per year, for a total of \$2,418.00. Thomas Schmidt stated that he did not think the price was enough.

On **motion** by Mayor Schmitt and seconded by Victor Knies, approval was given to the new sweeping contract between Indiana Department of Transportation and the City of Jasper for sweeping State-owned roadways in Jasper. Motion passed 3-0.

### **J. H. RUDOLPH – BITUMINOUS MATERIALS**

City Attorney Sandra Hemmerlein presented a letter from J. H. Rudolph in which the company offered to extend their 2004 bid prices on Item #2, bituminous material and Item #3, bituminous patching material. She said the original contract was from January 13, 2004 and would be extended through December 31, 2006. She said State Law permits municipalities to renew such contracts. Street Commissioner Raymond Eckerle stated that he had contacted Tri-State Paving about prices for patching materials in 2006, but had not heard back from them.

On **motion** by Mayor Schmitt and seconded by Thomas Schmidt, approval was given to renew the contract with J. H. Rudolph for Items #2, bituminous material and Item #3, bituminous patching material for 2006. Motion passed 3-0.

### **SNOW PLOW AND SPREADER**

Street Commissioner Raymond Eckerle reported that both quotes for the snow plow and spreader had met the specifications. Eckerle recommended accepting the low quote of \$8,504.50 from Tri-State Utility Sales and Service.

On **motion** by Mayor Schmitt and seconded by Victor Knies, approval was given to accept the low quote of \$8,504.50 from Tri-State Utility Sales and Service for a snow plow and spreader. Motion passed 3-0.

**Warrick County Tornado** – Fire Chief Kenneth Hochgesang gave a report on the assistance given by the Jasper Volunteer Fire Department to Warrick County after Sunday's tornado. Police Chief Richard Gunselman related that he had offered the services of the City's police department, but none had been required at this time.

### **POLICE REPORTS**

Police Chief Richard Gunselman presented to the board for its review the following reports:

Jasper Police Department October Vehicle Maintenance Report.  
Jasper Police Department October Activity Report

### **TRICK OR TRICK HOURS**

Because the City's 2006 calendar is currently being prepared, Police Chief Gunselman requested that Trick or Treat hours be set from 6 p.m. until 8 p.m. next year instead of 6:00 p.m. until 8:30 p.m. He recommended the shorter hours because Halloween often falls on a school night.

On **motion** by Mayor Schmitt and seconded by Thomas Schmidt, approval was given to set Trick or Treat hours from 6 p.m. to 8 p.m. in 2006. Motion passed 3-0.

### **UNIFORM CHANGE**

Police Chief Richard Gunselman reported that eight out of twenty uniform hats need to be replaced of which six of those hats are less than one year old. He said the police department is presently using the bus driver style of hat and that the quality of those hats is not very good and requested changing to the campaign style of hat. Gunselman stated that a majority of the officers have said they prefer the campaign style of hat. Gunselman said if the hat style change is approved, winter hats would be purchased in 2005 and summer hats would be purchased after the first of the year.

On **motion** by Mayor Schmitt and seconded by Thomas Schmidt, approval was given to the police department to change the style of uniform hat from the bus driver type to a campaign style. Motion passed 3-0.

### **POLICE VEHICLES**

Police Chief Richard Gunselman requested releasing specifications for 2006 police vehicles December 1, 2005 and open the bids in January 2006.

On **motion** by Mayor Schmitt and seconded by Thomas Schmidt, authorization was given to the police department to release specifications for new police vehicles in December 2005. Motion passed 3-0.

### **MERIDIAN ROAD RELOCATION AND WIDENING PROJECT**

City Engineer Chad Hurm presented Change Order #3 for the Meridian Road Relocation and Widening Project. He said this final change order was for a deduction of \$18,520.29. He also reported that the original amount of the contract was \$559,785.27 and the final contract amount was \$644,426.66.

On **motion** by Victor Knies and seconded by Mayor Schmitt, approval was given to approve Change Order #3 as the final change order for the Meridian Road Relocation and Widening Project. Motion passed 3-0.

**Storm Water** - City Engineer announced that calculations for the Residential Equivalent Residential Unit's (ERU's) for single family residences are substantially complete and were approved by the Storm Water Management Board. He stated that about 7% of residences, properties with over 5,000 square feet of roof line or hard surface, will see an increase in their storm water fees.

**Traffic Counters** – City Engineer announced that the two traffic counters ordered by the City have been received and have been put into service.

### **EASEMENTS**

City Attorney Sandra Hemmerlein presented the following easements for acceptance and approval:

#### ***Grant of Permanent Electric Utility Easement***

Steven W. Foerster - Part of the NE ¼ of the NE ¼ of S34, T1S, R5W

James J. and Molly L. Wuchner – Part of Lot 160 in Golden Acres IV Addition.

Thomas E. and Necita J. Apple – Part of the S ½ of the NE ¼ of S34, T1S, R5W

Rhonda Lynn Kraft – Part of the NE ¼ of the NE ¼ of S34, T1S, R5W

The Lawrence H. and Bernice C. Humbert Revocable Living Trust, Lawrence H. and Bernice C. Humbert, Trustees – Part of the NE ¼ of the NE ¼ of S34, T1S, R5W

A **motion** was made by Victor Knies and seconded by Thomas Schmidt to approve and accept the easements as listed above. Motion passed 3-0.

### **CLAIMS**

Claims against the City from October 7, 2005 through November 3, 2005 were presented and examined by the board. Those claims found to be just, due, and owing were approved upon **motion** by Thomas Schmidt and seconded by Victor Knies. **Motion** carried 3-0.

### **ADJOURNMENT**

There being no further business to come before the board, a **motion** was made by Victor Knies and seconded by Thomas Schmidt to adjourn the meeting. The motion carried 3-0 and the meeting adjourned at 9:35 a.m.

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**Mayor William J. Schmitt**  
**Presiding Officer**

**Attest:**

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**Juanita S. Boehm, Clerk-Treasurer**

Cynthia Kluemper, Recording Secretary